

Host & Organiser



School of Professional Education
and Executive Development
專業進修學院

SPEED

Co-Organiser



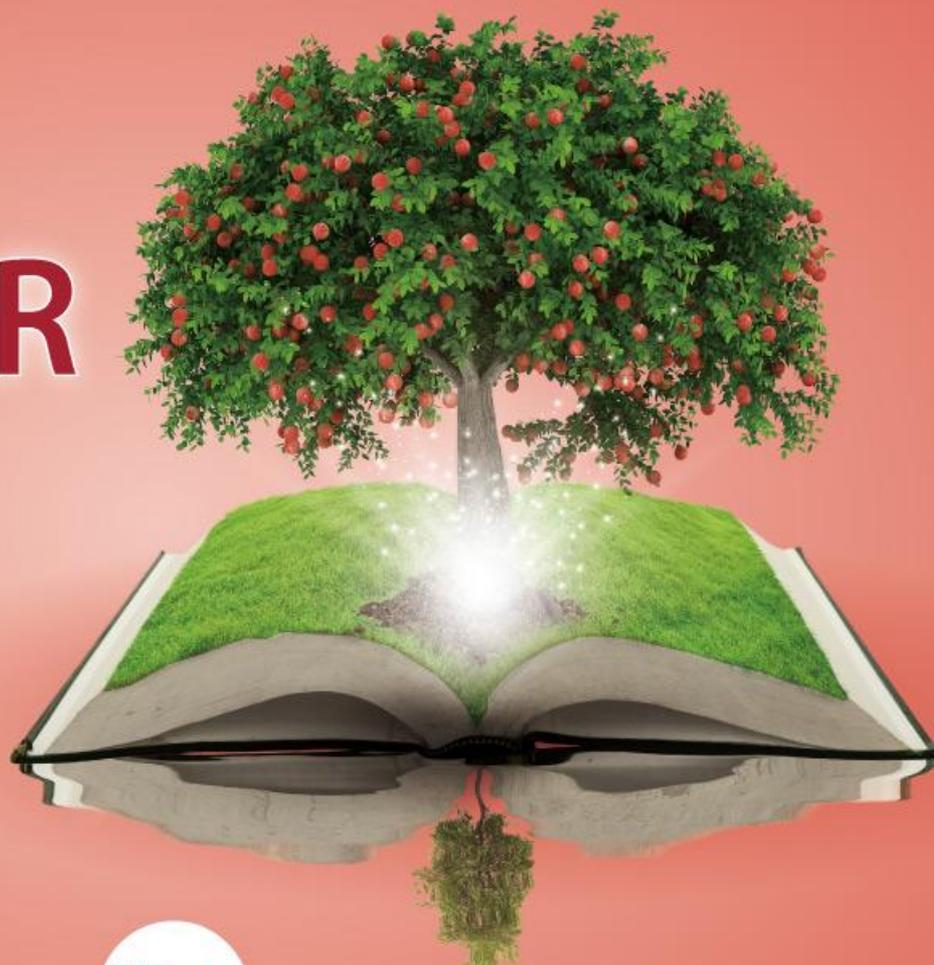
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PolyU SPEED CAREER FAIR 2019

OPENING MINDS
SEIZING THE FUTURE

啟迪智慧·成就未來



14 Mar
(Thu)

PolyU West Kowloon Campus



10:30am – 6:00pm



Multi-purpose Hall, Upper Ground Floor, PolyU West Kowloon
Campus, 9 Hoi Ting Road, Yau Ma Tei, Kowloon, Hong Kong

15 Mar
(Fri)

PolyU Hung Hom Bay Campus



10:30am – 6:00pm



Multi-purpose Hall, 1/F, PolyU Hung Hom Bay Campus,
8 Hung Lok Road, Hung Hom, Kowloon, Hong Kong

General Information

- Event Date: 15 March 2019 (Fri)
10:30 am - 6:00 pm
- Set-up and decoration schedule for exhibitors:
9:30am to 10:15am Booth decorations and set-up
6:00pm to 6:30pm Dismantling of the decorations from the booth
- Fee: Free of Charge
- Venue: (15 March) Multi-purpose Hall, 1/F, Hung Hom Bay Campus, 8 Hung Lok Road, Hung Hom, Kowloon, Hong Kong

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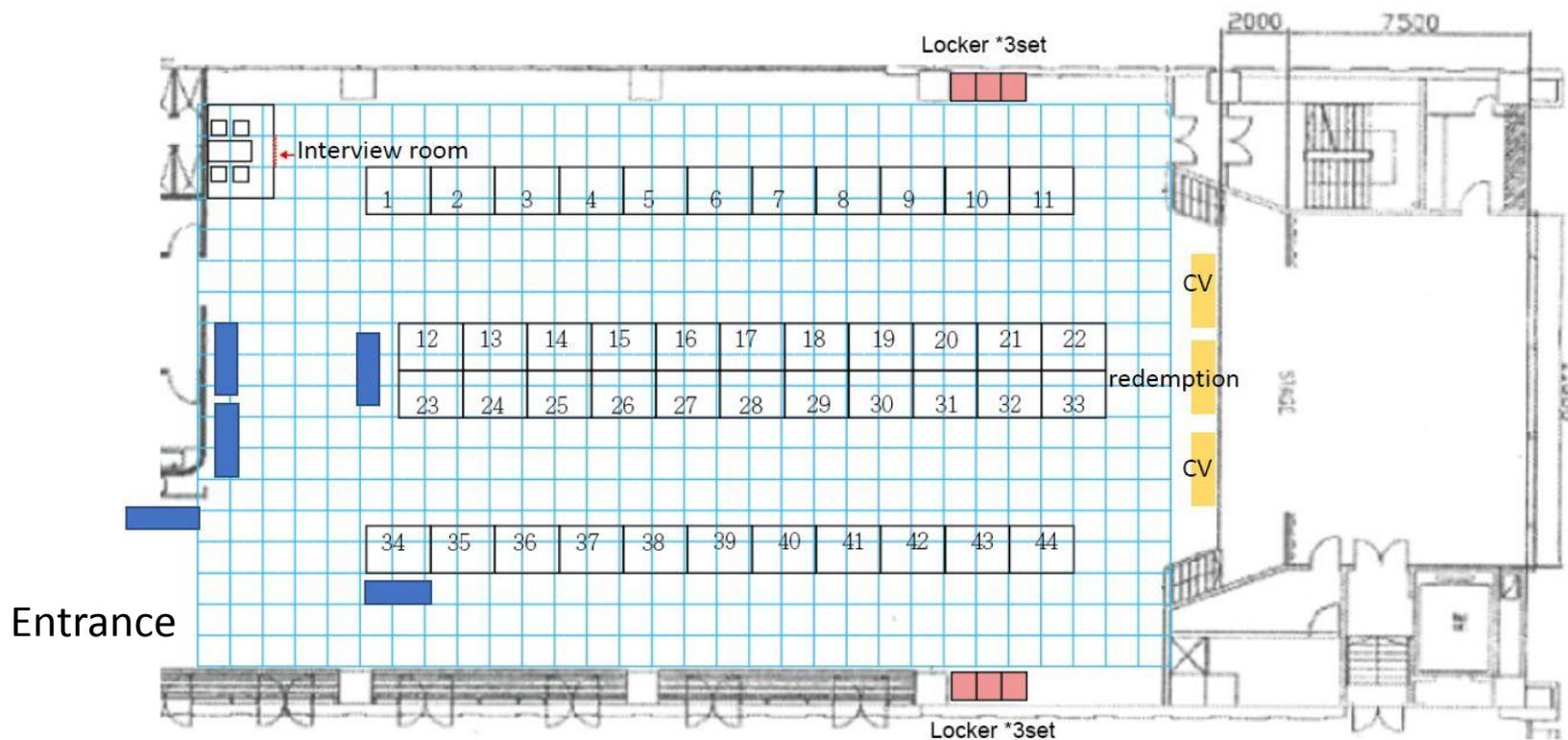
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Venue layout



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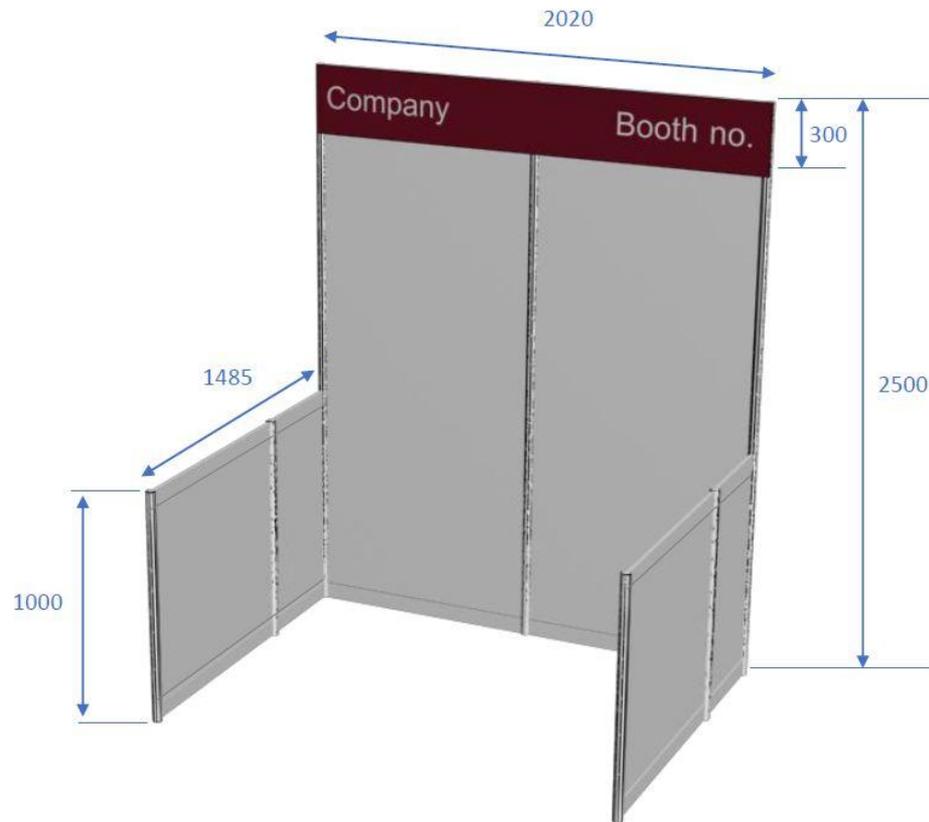
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The Booth



Booth Size: 2m(W) x 1.5m(D) x 2.5m(H)

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The Booth

	Provided by the Organiser	Prepared by Exhibitors (if required)
1	1 lockable compartment	Decoration, posters, stationery, sufficient promotional materials etc.
2	1 table (1350mm(L) x 450mm(W) x 720mm(H)) and 2 chairs for each booth	
3	1 electricity socket (500 watt)	Laptop, power bar etc.
4	Wifi (password to be provided onsite)	
5	Drinks and Light Refreshments	Additional drinks
6	QR Code for students mission game	

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Reminder

1. **Use:** double sided tape (魔術貼) / Blu-tack
2. Do **NOT** use: AA instant glue (萬能膠) / foam tape (海綿膠貼).
3. No nailing, screwing, drilling or painting can be applied to the system panels & aluminium profiles of stand.

(Charge would be incurred if the panel(s) is/are damaged.

4. Missions Game for students: A QR code will be provided to you, please ask students to scan it when they submit their CVs for job applications.
5. An interview room will be available for employers. Reservation is required on-site on a first-come first-serve basis.

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Map for PolyU SPEED Hung Hom Bay Campus



Hung Hom Station B1 Exit

Whampoa Station B Exit

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Loading and Unloading Area

- Location: Outside entrance at PolyU Hung Hom Bay Campus, Hung Lok Road.
- Load/unload standard goods (e.g. boxes, paper materials or portable banner stand) at **entrance outside carpark**.
- If you require to enter our carpark to load/unload bulky items, please contact us for further arrangement in advance, as car plate no. will be required.
- **No parking space will be provided.**



Loading and Unloading Area

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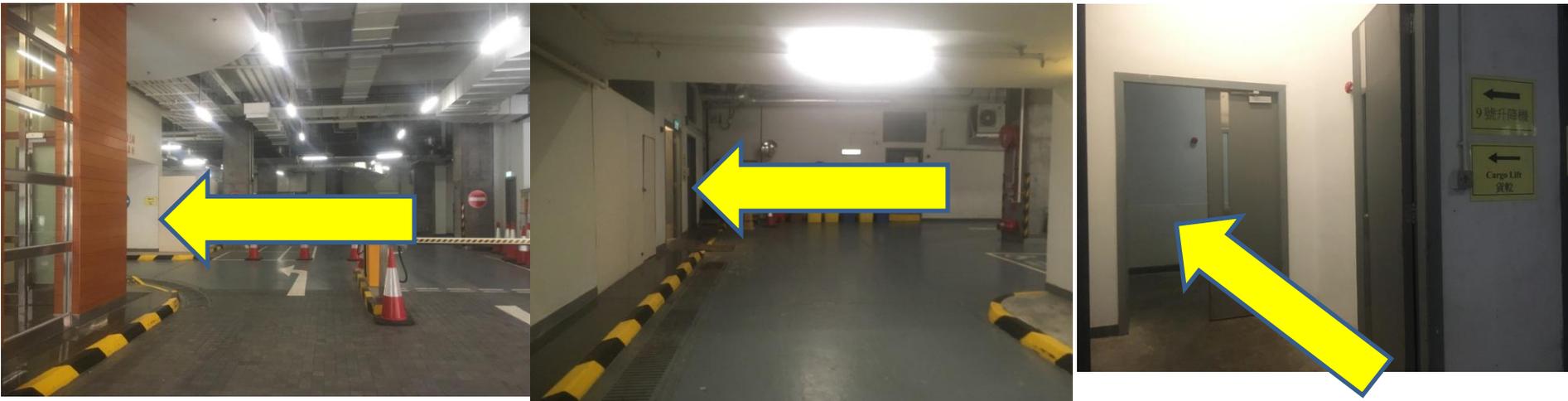


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Lifts

- Lift no. 9
- Lift door size: 110cm(W) x 213cm(H)
- Operating loading of lifts: 1,600Kg
- Internal car size: about 165cm(W) x 175cm(D) x 245cm(H)



Route to the Cargo Lift

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Promotion - PolyU SPEED

- Showcase on Campus TV Screen



- Elevator Sticker
 - Size 653(h)x8075(w)mm
 - Material: 白底車貼
 - Qty: 1pc
 - Scale 1:10



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Promotion - PolyU SPEED

- **Classroom promotion**
- **Lift sticker**
- **Escalator sticker**
- **Posters**
- **Standalone signage**
- **Edm promotion**
- **TV screen**

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Promotion - CTgoodjobs

•Event page

<https://www.ctgoodjobs.hk/events/polyu-speed-career-fair-2019/>

The screenshot shows the event page for the PolyU SPEED Career Fair 2019. At the top, there is a navigation bar with the CTgoodjobs logo and links for Home, Exhibitors, Job Search Tips, Game Mission details, My e-passport, and Download. Below the navigation bar, there is a banner with logos for the Host & Organiser (The Hong Kong Polytechnic University), Co-Organiser (SPEED), CSOO (CPCE Student Affairs Office), and Co-Organiser and Media Partner (CTgoodjobs). The main content area features the event title "PolyU SPEED CAREER FAIR 2019" and the tagline "OPENING MINDS SEIZING THE FUTURE" with the Chinese translation "啟迪智慧·成就未來". A central image shows a tree growing from an open book. Below this, there are two event locations: "14 Mar (Thu) PolyU West Kowloon Campus" and "15 Mar (Fri) PolyU Hung Hom Bay Campus", both from 10:30am to 6:00pm. A "Register Now" button is prominently displayed at the bottom, with a link for "Have an account? Log in".

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Event Highlight



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Enquiry

Thank you for participating!

Should you have any questions, please feel free to contact :

- **Ms. Karen Lau** at 3746 0757 or kwklau@speed-polyu.edu.hk

- **Ms. Zoe Mok (CTgoodjobs Marketing Team)** at 3650 6818 or zoemok@CTgoodjobs.hk

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