#### **Before the Virtual Career Fair**

I. Why should I join the Virtual Career Fair?

The Virtual Career Fair is a recruitment event that aims to expand students' career network by providing opportunities for HKCC and SPEED students to meet with employers to learn about their company, internship opportunities, graduate jobs, etc.

2. How to join the event?

It is an online event that you can join it anywhere via electronic devices with Internet service.

3. Do I need to register for the event?

The event can be joined without registration. You only have to register if you would like to play the mission games.

4. Do I need to download or install anything to join the event?

No. But Zoom would be needed in case you are interested in joining the webinar sessions.

#### **Before the Virtual Career Fair**

Do I need a webcam during the event?

No. However, if you wanted to schedule a face-to-face meeting with the exhibitor, webcam is required.

6. Is there any tips for preparing my CV?

Please feel free to visit the CV Clinic Booth during the Fair, technical writers and Career Development Officers from FSCC will be there to review students' CVs.

7. Is it compulsory for me to upload my CV before the event?

No. But you are encouraged to submit your CVs to companies that you are interested in.

8. Where can I find the job postings?

You can find the job postings in each company's booth. Tap the "File" button in each of the booths to check out the job postings.

9. The timing of the event is not available for me. Can I still participate in the event?

The participating employers will only be available for live chats on 18 to 19 June 2020 from 10 am to 5 pm. If you are not available for the time slot, please click on "Leave a message" to send an email to the employers.

#### **During the Virtual Career Fair**

I. Is the virtual chat room will only be opened during the assigned times?

Yes.

2. Who will be in the virtual chat room?

Every employer will host a chat room during the event. You can talk to the employers individually and privately. You may enter or exit any chat rooms as you like.

What should I ask during the chat?

It is suggested that you can ask about the job requirements and job details after you have reviewed the company profiles and job postings. You can also ask about the future opportunities and company's information.

4. Are there any issues that I should be vigilant during the chat?

Make sure you DO NOT ask personal questions and post any personal information like phone number or email address in the group chat. Mind your tone, there's no need to be too formal.

### **During the Virtual Career Fair**

5. If an employer scheduled a video chat with me, what should I be aware of?

You are recommended to dress professionally to gain a good first impression. Be aware of your body language to present yourself as a confident and competent candidate.

- 6. Is there any actual interviews take place during the event?

  It depends on the employers. Some of them may use virtual platform for screening and actual interviews take place afterward.
- 7. How to download the documents provided by the participating employers during the chat? Tap the "File" button on the chat.
- 8. If I encounter any technical problems during the event, who should I ask?

The contact for the technical support will be shown on the top right hand corner on of the website.

Should I do any follow-up with the employers?

You can send thank-you notes to all the employers to demonstrate your courtesy and professionalism.